# Divine Economy – a printing guide

### General

For the best quality images, print from <a href="http://www.ian.mulder.clara.net/books/DivineEconomyL.pdf">http://www.ian.mulder.clara.net/books/DivineEconomyL.pdf</a>

# Printing

Save <u>http://www.ian.mulder.clara.net/books/DivineEconomyL.pdf</u> to your computer. Open it in Adobe Reader and select File, Print from menu.

There are various ways to print:

- a) One page per sheet
- b) 2 pages per sheet, single-sided
- c) 2 pages per sheet, double-sided

For (b) and (c) you will need to use A4 paper, and the resultant pages after cutting will be A5 size, a little larger than the average trade paperback.

# Paper size & quality

Instructions assume use of an HP inkjet printer. Adjust as needed for other printers.

The book was designed for A4 size, two pages per sheet, but will print one page per sheet acceptably on Letter size.

For two pages per sheet, pure white smooth A4 paper is needed. For double-sided printing, I've successfully used HP All-in-One Printing Paper, 80gsm, as the cheapest that does the job, but you would get better results from 100gsm or heavier. Set print quality to "Best", and if using plain paper specify "other matte brochure", with page order at its default value of "front to back".

#### **Double-sided printing**

Click on Page Setup in Adobe Reader print dialog to set paper size to A4 (8.3  $\times$  11.7in). Then set Print Dialog as follows:

Copies: 1 Print in grayscale (black and white)  Pages to Print All Current page Pages 16, 1, 14, 3, 12, 5, 10, 7 More Options  Page Sizing & Handling  Fage Sizing & Handling  Fages per sheet: 2 by Pages order: Vertical Print page border  Crientation: Print page border  Crientation: Print page swithin each sheet  Pages within each sheet Pages within each sheet Pages within each sheet Pages within each sheet Pages within each sheet Pages within each sheet Pages within each sheet Pages within each sheet Pages within each sheet Pages within eac	Printer: HP Deskjet D5500 series (Copy 1)   Properties Ac	dvanced Help 😨
Pages to Print   All   Current page   Pages   16, 1, 14, 3, 12, 5, 10, 7   More Options     Page Sizing & Handling   Page Sizing & Handling   Pages per sheet:   2   by   Page order:   Vertical   Print page border     Orientation:   Portrait   Landscape   Auto-rotate pages within each sheet     Comments & Forms     Document and Markups   Documents     Display and the page border     Display and the pages within each sheet     Display and the pages within each sheet	Copies: 1 Print in grayscale (	(black and white)
<ul> <li>All</li> <li>Current page</li> <li>Pages 16, 1, 14, 3, 12, 5, 10, 7</li> <li>More Options</li> </ul> Page Sizing & Handling ③ If Size Poster I Multiple Booklet Pages per sheet: 2 • by Poster I by I have a set by Page order: Vertical • by Print page border Orientation: Orientation: Orientation: Orientation: Auto-rotate pages within each sheet Document and Markups • Summarize Comments Summarize Comments Summarize Comments Interval of the set of th	Pages to Print	Comments & Forms
Current page   Pages   16, 1, 14, 3, 12, 5, 10, 7   More Options     Page Sizing & Handling     Page Sizing & Handling     Size   Poster   Multiple   Booklet     11.69 x 8.27 Inches     11.69 x 8.27 Inches     11.69 x 8.27 Inches     11.69 x 8.27 Inches	O All	Document and Markups
Pages Int, I, I4, J, I2, J, I0, 7 More Options Page Sizing & Handling   Pages per sheet: 2  by Booklet Page order: Vertical   Print page border Orientation:  Orientation:  Orientation:  Auto-rotate pages within each sheet Integration:	© Current page	Summarize Comments
Page Sizing & Handling   Size   Poster   Pages per sheet:   2   by   Page order: Vertical Print page border Orientation: Portrait Dertrait Landscape Auto-rotate pages within each sheet In the second sec	More Options	
	Page Sizing & Handling     Size   Poster   Pages per sheet:   2   by   Page order: Vertical   Print page border   Orientation: Portrait   Landscape Auto-rotate pages within each sheet	11.69 x 8.27 Inches

To print the entire book, you will need 18 sheets. It's safest to print in batches of four sheets at a time, checking each before proceeding to the next, to minimize any waste of paper and ink due to error or ink running out. Use the table overleaf to copy and paste a page sequence for printing. Print four sheets on side 1 then repeat for side 2.

	pages on side I	pages on side 2
4 sheets	16, 1, 14, 3, 12, 5, 10, 7	8, 9, 6, 11, 4, 13, 2, 15
4 sheets	32, 17, 30, 19, 28, 21, 26, 23	24, 25, 22, 27, 20, 29, 18, 31
4 sheets	48, 33, 46, 35, 44, 37, 42, 39	40, 41, 38, 43, 36, 45, 34, 47
4 sheets	64, 49, 62, 51, 60, 53, 58, 55	56, 57, 54, 59, 52, 61, 50, 63
2 sheets	65, 67, 69, 71	72, 70, 68, 66

Note there are six unnumbered pages at the beginning of the book. When you ask Adobe Reader to print page 16, it will print the page with "10" in its footer "We participate in the great exchange."

# **Preview before printing**

To mimimize error, take advantage of Print Preview if your printer software provides the option, Your first printed sheet should look like this.

<text><image><image>

#### Back:



# Cutting

To cut the pages accurately, you'll require a guillotine/paper trimmer, set up to cut the page precisely in two. You should be able to cut several pages at once.

### Binding

There are various methods. Comb binding works well enough, if you have access to the required equipment.

